

**Town of Felton
Town Council Meeting
September 12, 2016
6:30 pm**

Mayor Kelley called the Town Council Meeting of Felton to order at 6:30 pm on Monday, September 12, 2016. Present at the meeting were:

Council Members: Mayor Dave Kelley, Vice Mayor Joe Yapsuga, Joanne Clendaniel, Anthony Carroll & Diana Dolan-Beulah.

Staff: Town Manager Rebecca Greene and Chief Levi Brown.

Public: Anita Hart (LFCEF), Aaron Gordy, Kiristin King, Mike Routh and Pastor Sally Stewart.

Citizens Concerns:

Councilman Carroll mentioned to the Chief that there is a real issue with speeding in the Hidden Pond Development. He would like the police to be more visible in that area. He is concerned about all the children that live there. Chief Brown said he would alert all officers to ride through that area more often.

Aaron Gordy asked the Council about revisiting the Skateboard Ordinance. He said when he originally came to Council they said there would be a test for six months and then it would be looked at again to change the Ordinance. Rebecca advised that the Council may want to rethink changing the Ordinance. If the Ordinance is changed and then something happens and it needs to be re-implemented that process takes approximately 90 days.

Aaron Gordy said that the skateboards are being used as modes of transportation and fall under the same guidelines as riding a bike. He said it doesn't make sense to have an Ordinance you are not enforcing so does that mean we can't ride our skateboards. Mayor Kelley told him no that means we will continue to do what we have been doing for the past several months.

Councilwoman Clendaniel said that there are kids in her neighborhood who are tying the skateboard to a battery powered car and then pulling someone on the skateboard in the street. These are the types of activities that the Ordinance addresses. Mr. Gordy said he didn't mean any disrespect in his comments he just felt that the goal was for the Ordinance to be changed. Mrs. Greene advised that she would contact the attorney about putting a Resolution in place. This item will be added to the agenda for October.

Councilwoman Clendaniel asked Mr. Gordy if he has seen any violations involving a skateboard. He said that he had spoken to a few people. Councilman Carroll said he hasn't seen a lot of skateboarders.

Request for Donation for LFCEF Gobble Wobble 5K:

Anita Hart who is a board member for the Lake Forest Community Education Foundation asked the Town to be a sponsor of their first annual 5K run. The funds raised at this run will be given out in the form of grants to teachers in the district. This organization gives grants that allow teachers to enhance their curriculum with items not provided by the District.

Mrs. Hart gave the Council all the levels of sponsors and the benefits of each (see attached documents).

Motion: Councilman Carroll made a motion to be a gold sponsor for this event and give \$500 from the Town. Vice-Mayor Yapsuga seconded the motion. The motion was passed unanimously. Roll call was taken: Mayor Kelley-yes; Vice-Mayor Yapsuga – yes; Councilmember Clendaniel –yes; Councilmember Carroll-yes and Councilmember Dolan-Beulah-yes.

Police Report:

Chief Brown presented the August 2016 police report. Mayor Kelley asked why the reimbursable hours were lower than last year. The Chief advised that they had moved some of the hours out of that line and put them into other lines on the report. Vice-Mayor Yapsuga asked the Chief if the part-time officer had been officially notified that the position had been eliminated. Chief Brown advised yes he had been advised. He also told Council he would like to consider re-opening that position in the spring.

Motion: Councilwoman Clendaniel made a motion to accept the August 2016 police report. Councilman Carroll seconded the motion. The motion was passed unanimously.

Budget Report:

Everyone had received a copy of the report. Rebecca pointed out that Town Hall had already collected 66% of the revenue they are supposed to collect for the entire year. The Water Department is over budget on their expenses by 10% but that is because of the large payment for the water tower maintenance.

Motion: Vice-Mayor Yapsuga made a motion to accept the August 2016 budget report. Councilman Carroll seconded the motion. The motion was passed unanimously.

Minutes:

Town Council Meeting Minutes:

Mayor Kelley presented the August 8, 2016 Town Council Meeting Minutes asking if there were any questions. Councilwoman Dolan-Beulah said that under the Police Report it states that Officer Swan said we had the guns but she thought he didn't verify it at the meeting. The Mayor also said he didn't think that Swan said the guns were in the building. Mrs. Greene said the minutes would be amended.

Motion: Councilmember Carroll made a motion to accept the August 8, 2016 Town Council Meeting Minutes with the amendment that Officer Swan did not say the guns were in the building.. Councilmember Dolan-Beulah seconded the motion. The motion was passed unanimously.

Update on Credit Card Processing:

Mrs. Greene advised that we had taken about ten to 20 credit card payments. The majority of the payments are through the website. There have been no problems with the money being deposited into the Town's account.

Update on Asset Management Grant:

Mrs. Greene advised that her, Ralph and Josh met with the engineer (Dan String) to go over what needed to be done to start the process of the grant. Dan advised that his team would come out and GIS all the lines and fire hydrants. Then they would go into the Water Department and catalog all of the assets. This grant has a five-year completion date. The majority of the work will be done the first year. Dan advised that his team would

be doing the majority of the work and Ralph would be contacted with any questions or when assistance was needed. At the end of this process we will have a working document. We will also be purchasing a tablet that will be used to monitor all waterline repairs.

Date for October Council Meeting:

Mrs. Greene advised that the regular date for the Council meeting is October 10th which is a holiday. The Council decided to move the Council Meeting to October 17th.

The regular meeting was convened for an Executive Session at 7:16pm.

The regular meeting was re-convened at 7:51pm from the Executive Session. There was no need for any action on behalf of the Council.

The meeting was adjourned at 7:52pm with a motion from Vice-Mayor Joe Yapsuga. Councilwoman Joanne Clendaniel seconded the motion. The motion was passed unanimously.

These minutes were prepared by Rebecca L. Greene, Town Manager.

Rebecca L. Greene, Town Manager

Date